



## STAFF REPORT

### REPORT to the MAYOR and MEMBERS of the CITY COUNCIL From the CITY MANAGER

DATE: February 22, 2022

SUBJECT: Resolution to Appropriate Unappropriated Public Educational and Governmental (PEG) Funds to the Fiscal Year 2021-2022 Budget for the Police Department Community Room Audio-Visual Upgrade Project

ISSUING DEPARTMENT: CITY MANAGER'S OFFICE

#### SUMMARY:

##### Issue:

Should the City Council adopt a Resolution to appropriate unappropriated Public Educational and Governmental funds to the Fiscal Year 2021-2022 budget for the Police Department Community Room Audio-Visual Upgrade Project?

##### Recommendation:

That the City Council adopt a Resolution to appropriate unappropriated Public Educational and Governmental funds to the Fiscal Year 2021-2022 budget for the Police Department Community Room Audio-Visual Upgrade Project.

##### Fiscal Impact:

A budget appropriation in the amount of \$76,722 of unappropriated reserves from PEG Fund 220 to account 1321-6586 in the Fiscal Year 2021-2022 budget is necessary to fund the project. This proposed budget appropriation includes a 5% contingency of \$3,653 for any unanticipated costs associated with the project. If the contingency funds are not needed, these would be returned to the PEG Fund and available for other eligible activities.

#### BACKGROUND:

The Police Department Community Room is located on the first floor in the La Mesa Police Department building at 8085 University Avenue. The Community Room is a multi-purpose room used by the Police Department, administrative staff at City Hall, as well as community

**Report to Mayor and Council Members**

**Date: February 22, 2022**

**Page: 2 of 3**

organizations that can reserve use of the room. The Police Department use the room as a meeting and briefing room to support day to day operations and also for community engagement activities such as the Citizen's Academy, Life on the Beat, and Public Safety for Kids. Community organizations such as the Boy Scouts, Girl Scouts, and sports little leagues regularly reserve the room. Overall, staff believes there is an increased need to use the Community Room for internal meetings and meetings involving the public.

**DISCUSSION:**

The audio-visual equipment in the Community Room is the original system installed when the Police Department building opened in 2010. The equipment is an outdated analog system that does not provide teleconference capability to support users of the room. To expand use of the room with teleconferencing capability and better support its multi-purpose use, a new digital audio-visual system is recommended. The system would include a new digital switcher, new user interface controls, HDMI connectivity, a ceiling microphone system, new camera, new digital amplifier and control processor, new projectors and monitor, and various other hardware. The City currently has an existing agreement with LightWerks, a professional audio-visual technology firm, for audio-visual support and maintenance at City facilities to support the project.

A new audio-visual system would allow the Community Room to be used as a City Council meeting overflow room when in-person meetings resume and the Council Chambers cannot meet public demand. The proposed technology improvements would also increase public participation for community additional engagement activities facilitated by the Police Department, City administrative staff, and community organizations. This project is consistent with the goals and objectives of the FY2021-2023 Community Engagement Plan to continue allocating PEG funding to make strategic investments in needed hardware upgrades to public facilities. The City uses PEG funds to support technology necessary to provide La Mesa residents access to local government.

**CONCLUSION:**

Staff recommends that the City Council adopt the Resolution to appropriate unappropriated Public Educational and Governmental Funds to the Fiscal Year 2021-2022 budget.

Reviewed by:



Greg Humora  
City Manager

Respectfully submitted by:



Carlo Tomaino  
Assistant City Manager

Report to Mayor and Council Members  
Date: February 22, 2022  
Page: 3 of 3

A handwritten signature in black ink, appearing to read 'Lyn Dedmon', positioned above a horizontal line.

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Lyn Dedmon  
Senior Management Analyst

Attachment "A" – Resolution

RESOLUTION NO. 2022-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA MESA TO  
APPROPRIATE UNAPPROPRIATED PUBLIC EDUCATIONAL AND  
GOVERNMENTAL (PEG) FUNDS TO THE FISCAL YEAR 2021-2022 BUDGET  
FOR THE POLICE DEPARTMENT COMMUNITY ROOM AUDIO-VISUAL  
UPGRADE PROJECT

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WHEREAS, the Police Department Community Room is used by the City for community engagement, meeting space for day to day operations, and as a Council overflow room for City Council meetings;

WHEREAS, the audio-video equipment in the Community Room is outdated and does not support needed teleconferencing capability;

WHEREAS, a new digital audio-visual system is needed to expand use of the room with teleconferencing capability and to better support its multi-purpose use;

WHEREAS, the City currently has an agreement with LightWerks, a professional audio-visual technology firm, for audio-visual support and maintenance at City facilities;

WHEREAS, LightWerks is qualified to perform the scope of work for the Police Department Community Room Audio-visual Upgrade Project; and

WHEREAS, an appropriation in the amount of seventy-six thousand seven hundred and twenty-two dollars and zero cents (\$76,722) of unappropriated balance from Public Educational and Governmental (PEG) Fund 220 to account 1321-6586 in the Fiscal Year 2021-2022 budget is necessary to appropriate funding for the project.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the City Council of the City of La Mesa, California that the City Council approves an appropriation in the amount of seventy-six thousand seven hundred and twenty-two dollars (\$76,722) of unappropriated balance from Public Educational and Governmental (PEG) Fund 220 to provide adequate funding for the project.

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of La Mesa, California, held the 22<sup>nd</sup> day of February 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

CERTIFICATE OF CITY CLERK

I, Megan Wiegelman, CMC, City Clerk of the City of La Mesa, California, do hereby certify the foregoing to be a true and exact copy of Resolution No. 2022-\_\_\_, duly passed and adopted by the City Council of said City on the date and by the vote therein recited.

MEGAN WIEGELMAN, CMC, City Clerk

(SEAL OF CITY)


## CERTIFICATE OF CITY/DIRECTOR OF FINANCE

### Certification of Unappropriated Reserves

I HEREBY CERTIFY that the money required for the appropriation of funds for the purpose as docketed is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unappropriated.

Amount \$76,722.00 Fund Budget Appropriation of \$76,722.00 PEG  
Fund (220) to account 1321-6586 in the FY  
21/22 Budget. This Includes a 5%  
Contingency of \$3653.00 for Any  
Unanticipated Costs Associated with the  
Project.

Purpose The Audio-Visual Equipment in the PD Community Room is the Original System  
Installed When the Police Department Building Opened in 2010. The Equipment is  
an Outdated Analog System That Does not Provide Teleconference Capability to  
Support Users of the Room. To Expand use of the Room with Teleconferencing  
Capability and Better Support its Multi-purpose Use, a New Digital Audio-Visual  
System is Recommended.

  
\_\_\_\_\_  
Director of Finance  
City of La Mesa

Date 2/15/2022

By Lyn Dedmon

Unappropriated Reserves Available Balance \$ \$394,086.00 (Fund 220)

### Certification of Unencumbered Balance

I HEREBY CERTIFY that the indebtedness and obligation as docketed can be incurred; that sufficient monies to meet the obligations are actually in the Treasury, or are anticipated to come into the Treasury to the credit of the appropriation from which the same are to be drawn; and that said monies now actually in the treasury, together with the monies anticipated to come into the Treasury, to the credit of said appropriation are otherwise unencumbered.

Amount Not to Exceed \$

\_\_\_\_\_  
Director of Finance  
City of La Mesa

Date:

By:

Funds:

Dept./Activity:

Purpose:

CERTIFICATE NO. 1776