



REPORT to the MAYOR and MEMBERS of the CITY COUNCIL  
From the CITY MANAGER

DATE: October 11, 2022

SUBJECT: RESOLUTION TO APPROVE ASSIGNMENT AGREEMENTS WITH BAKER TILLY US, LLP FOR PERMITTING PROCESS CONSULTING SERVICES AND DEVELOPMENT OF A FIVE-YEAR STRATEGIC PLAN

ISSUING DEPARTMENT: CITY MANAGER'S OFFICE

SUMMARY:

Issue:

Should the City Council adopt a Resolution approving Assignment Agreements with Baker Tilly US, LLP for permitting process consultant services and development of a five-year strategic plan?

Recommendation:

Staff recommends the City Council adopted a Resolution approving Assignment Agreements with Baker Tilly US, LLP for permitting process consultant services and development of a five-year strategic plan.

Fiscal Impact:

There is no fiscal impact associated with the staff recommendation. Terms of the Agreements including pricing remain the same with the approval of the Assignment Agreements.

BACKGROUND:

In 2022, the City entered into two separate agreements with Management Partners, Inc. ("Management Partners") for permitting process consultant services and for the development of a five-year strategic plan. The Agreement for permitting process consultant services is in support of the City's Community Development Department to

continue working on process improvements as the department rolls out new permitting software to streamline the application review process. The Agreement with Management Partners for the development of a five-year strategic plan is an effort to update the City's current strategic plan to set a course of action for the next five years to align policy priorities with public resources while creating measurable outcomes to track progress. The new strategic plan process includes City Council feedback, community engagement, and buy-in from City staff to achieve its objectives.

**DISCUSSION:**

On August 29, 2022, the City received a letter from Management Partners notifying the City that their legal entity name will change to Baker Tilly US, LLP effective October 1, 2022. To assign all rights and obligations of the Agreements from Management Partners to Baker Tilly Us, LLP, approval of two Assignment Agreements is necessary. The Assignment Agreements do not modify terms or pricing and all other obligations contained in the Agreements remain in full force and effect.

**CONCLUSION:**

Staff recommends the City Council adopt a Resolution approving Assignment Agreements with Baker Tilly US, LLP for permitting process consultant services and development of a five-year strategic plan.

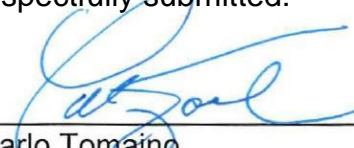
Reviewed by:



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Greg Humora  
City Manager

Respectfully submitted:



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Carlo Tomaino  
Assistant City Manager



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Lyn Dedmon  
Assistant to the City Manager

Attachment A – Resolution  
Attachment B – Assignment Agreement for Permitting Process Consulting Services  
Attachment C – Assignment Agreement for Development of a Five-Year Strategic Plan  
Attachment D – Letter from Management Partners