



DATE: February 22, 2022

TO: Mayor and Councilmembers

FROM: Carlo Tomaino, Assistant City Manager *CT*

VIA: Greg Humora, City Manager *GH*

SUBJECT: 2022 Boards and Commissions Work Plans

At the start of each calendar year, the City's Boards and Commissions meet to update their respective Work Plans. The Work Plans provide a roadmap for the major initiatives and projects each commission will work to achieve over the year.

During the two meetings in February, each Chair will present their commission's updated Work Plan to the City Council. Staff has attached the Work Plans that will be presented at the February 22, 2022, meeting.

Attachments:

- A. Community Police Oversight Board
- B. Community Relations and Veterans Commission
- C. Community Services Commission
- D. Mobility Commission
- E. Youth Advisory Commission
- F. Historic Preservation Commission



COMMUNITY POLICE OVERSIGHT BOARD

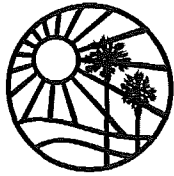
Work Plan FY2022

Goals should be consistent with the City's goals:

- Safe Community
- Maintain a Financially Sound and Affordable City Government
- Continue to Improve High Quality Municipal Services
- Revitalize Neighborhoods and Corridors
- Enhanced Recreation and Quality of Life Opportunities
- Effective and efficient traffic circulation and transportation
- Ensure Safe and Affordable Homes for All Current and Future Residents
- Foster community health by reducing greenhouse gas emissions and improving environmental quality

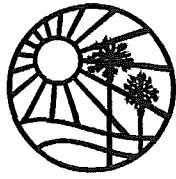
Staffing Department: City Manager's Office

GOALS	DUE DATE	TRACKING MILESTONES	STATUS
Work Plan Item 1: Continue to conduct data collection to gather information for the purpose of measuring change over time			
1. Continue to conduct data collection (i.e. arrests, stop data, etc.) to gather information to measure change over time.	Ongoing	1.1 Collect data from LMPD to achieve baseline information to measure over time.	
2. Work with the City, local universities, and research institutions to collect, review, and update data regarding community sensing and attitudes towards policies and practices of the LMPD.	Ongoing	2.1 Create survey to achieve baseline information to measure over time.	
3. Working with the Chief of Police, seek the advice of subject matter experts to analyze the statistically valid data provided through community surveys and the Racial and Identity Profiling Act ("RIPA").	Ongoing	3.1 Seek or identify subject matter experts at the collegiate level to conduct data analysis.	
Work Plan Item 2: Receive ongoing training and continuing educational training for all new and current CPOB members			
1. Receive confidentiality training (from legal counsel) for the purpose of reviewing personnel or other documents that are protected by privacy laws.	Ongoing	1.1 Continue receiving updated training by December 31, 2022.	



COMMUNITY POLICE OVERSIGHT BOARD

2. Receive training on LMPD policies and procedures, including officer training, vehicular stops, arrests, and use of force including hands on training opportunities.	Ongoing	2.1 Continue receiving updated training by December 31, 2022.	
3. Receive training on Community-oriented Policing.	Ongoing	3.1 Continue receiving updated training by December 31, 2022.	
4. Receive training on Emergency Operations and Communications as a part of the Incident Command System ("ICS") and National Incident Management ("NIMS") System.	Ongoing	4.1 Continue receiving updated training by December 31, 2022.	
5. Receive training on LMPD hiring practices and employee wellness.	Ongoing	5.1 Continue receiving updated training by December 31, 2022.	
6. Receive training from other qualified agencies, professional organizations (i.e. National Association for Civilian Oversight of Law Enforcement "NACOLE"), etc.	Ongoing	6.1 Continue receiving updated training by December 31, 2022.	
7. Receive training from the IPA on types of mediation programs in use by law enforcement agencies.	Ongoing	7.1 Continue receiving updated training by December 31, 2022.	
Work Plan Item 3: Promote internship application and program for La Mesa residents currently enrolled in high school or college to serve as temporary, non-voting CPOB members			
1. Distribute an internship application/program for La Mesa residents currently enrolled in high school or college and between the ages of 16 and 22 through which students may serve as temporary, non-voting CPOB members.	Ongoing	1.1 Advertise internship position. 1.2 Review applicants and select a youth intern.	
Work Plan Item 4: Develop a program for the accessibility and mediation of the complaint process			
1. Develop a program for the mediation of complaints, in coordination with the Chief of Police and with the assistance of other qualified experts as needed.	Ongoing	1.1 Create Subcommittee and/or select CPOB board members to develop draft program. 1.2 Present draft program to CPOB for comments and feedback. 1.3 Incorporate comments and feedback into recommended program and bring back to CPOB for approval (if necessary).	



COMMUNITY POLICE OVERSIGHT BOARD

2. Implement mediation program and access mediation services such as the National Conflict Resolution Center ("NCRC") and NACOLE when necessary.		2.1 Access mediation services when necessary. 2.2 Explore collaborating with the NCRC to provide services through their Community Mediation Program. 2.3 Schedule item on CPOB agenda for discussion and approval of program (motion).	
3. Determine effective outreach and messaging regarding the complaint process.	Ongoing	3.1 Identify strategies and platforms to utilize. 3.2 Work with City staff to implement outreach and messaging strategies.	
4. Review and evaluate outreach and messaging strategies as necessary.	Ongoing	4.1 Review and evaluate as necessary.	
Work Plan Item 5: Develop and recommend community outreach programs regarding policing in La Mesa			
1. Develop and recommend, in conjunction with the LMPD and City, community outreach programs regarding policing in La Mesa and community outreach events to communicate information or events in collaboration with or independent of LMPD designed to encourage safety and emergency preparedness.	Ongoing	1.1 Create Subcommittee and/or select CPOB board members to develop and recommend draft programs. 1.2 Present recommended programs to CPOB for comments and feedback. 1.3 Incorporate comments and feedback into recommended program and bring back to CPOB for approval (if necessary).	
2. Identify ideas for LMPD to participate in activities that bridge the gap and improve relationships with people of color.	Ongoing	2.1 Identify strategies and special events. 2.2 Work with LMPD to implement activities.	
3. Update and maintain webpage for CPOB as necessary and develop PSA and social media outreach.	Ongoing	3.1 Identify materials to be added or updated on the webpage as necessary (handbook, forms, bylaws, work plan, etc.).	
4. Develop youth internship program or explore cadet program to provide youth access to firearm simulator training and other related trainings.	Ongoing	4.1 Work with LMPD to develop program.	



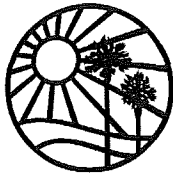
COMMUNITY POLICE OVERSIGHT BOARD

5. Explore developing additional community policing and outreach programs.	Ongoing	5.1 Explore police officers on bicycles. 5.2 Explore police officers wearing plain clothes at community events and while working on school campuses. 5.3 Explore increasing police officer's interaction at schools (letting the students talk). 5.4 Explore safety classes for children (bicycle safety classes, reaching out to help, etc.). 5.5 Explore informing the community that police officers are interested in attending events. 5.6 Explore assisting LMPD training unit with Implicit Bias training.	
6. Work with Communications Manager to explore additional inter-agency communications (Fire, Police, Medical).			
Work Plan Item 6: Develop and recommend alternative social service and crime-prevention policies and strategies			
1. Form a sub-group to study, develop, and recommend alternative social service and crime-prevention policies and strategies to the Chief of Police, Mayor, City Council, and City Manager; assess and make recommendations regarding the role in public safety of social services, including those related to mental health, alcohol and substance abuse, homelessness, juvenile justice, and education.	Ongoing	1.1 Orient and educate CPOB regarding which current social service and crime prevention policies are currently in place (Homeless Outreach and Mobile Engagement "HOME" Program, Mobile Crisis Response Team "MCRT" for example). 1.2 Create sub-group and/or select CPOB board members to develop and recommend policies and strategies. 1.3 Work with non-profit organizations for referrals for information about general services for the public. 1.4 Present recommended policies and strategies to CPOB for comments and feedback. 1.5 Incorporate comments and feedback into recommended policies and strategies and bring back to CPOB for approval (if necessary).	
2. Make recommendations to LMPD regarding training, policies, and strategies.	Ongoing	2.1 Schedule item on CPOB agenda for discussion and approval of social service and crime-prevention policies and strategies.	
Work Plan Item 7: Provide semi-annual and annual reports to La Mesa City Council and City Manager			



COMMUNITY POLICE OVERSIGHT BOARD

1. In conjunction with the Independent Police Auditor, provide semi-annual public reports to City Council and City Manager on the number and types of complaints reviewed and the CPOB's response, investigative findings, analysis, and police progress on CPOB recommendations.	Ongoing	1.1 Schedule item on CPOB agenda as needed to discuss, review, and finalize each six month public report. 1.2 Determine which two months each fiscal year to present public report to City Council.	
2. Draft and issue public reports regarding policies, procedures, practices, and training as to regular operations.	Ongoing	2.1 Reconvene subcommittee for report. 2.2 Schedule item on CPOB agenda as needed to discuss, review, and finalize each annual public report.	
3. Draft and issue public reports regarding policies, procedures, and practices as to hiring and promotions.	Ongoing	3.1 Reconvene subcommittee for report. 3.2 Schedule item on CPOB agenda as needed to discuss, review, and finalize each annual public report.	
4. Draft and issue public reports regarding policies, procedures, practices, and training as to internal investigations of misconduct.	Ongoing	4.1 Reconvene subcommittee for report. 4.2 Schedule item on CPOB agenda as needed to discuss, review, and finalize each annual public report.	
5. Draft and issue public reports regarding initial and in-service trainings in de-escalation techniques, human relations instruction, and implicit bias training.	Ongoing	5.1 Reconvene subcommittee for report. 5.2 Schedule item on CPOB agenda as needed to discuss, review, and finalize each annual public report.	
6. Draft and issue public reports regarding policies, procedures, practices, and training as to community-oriented policing.	Ongoing	6.1 Reconvene subcommittee for report. 6.2 Schedule item on CPOB agenda as needed to discuss, review, and finalize each annual public report.	
7. Draft and issue public reports regarding any and all other areas of policing or LMPD policies, procedures, practices, and training that the CPOB finds appropriate to review.	Ongoing	7.1 Reconvene subcommittee for report. 7.2 Schedule item on CPOB agenda as needed to discuss, review, and finalize each annual public report.	
Work Plan Item 8: Work with the La Mesa Police Department to implement Hillard Heintze After Action Report recommendations			



COMMUNITY POLICE OVERSIGHT BOARD

1. Continue to work with LMPD to implement Hillard Heintze After Action Report recommendations and IPA and CPOB recommendations.	Ongoing	1.1 Reconvene ad-hoc group or subcommittee. 1.2 Receive written information from LMPD on implemented recommendations. 1.3 Review implemented recommendations and work with LMPD to implement remaining After Action Report recommendations. 1.4 Ad-hoc group or subcommittee and LMPD to report periodically on progress to CPOB as necessary.	
2. Develop a flow chart of mutual aid response that covers both small and large scale requests.	Ongoing	2.1 Provide feedback on the Communications Manager's efforts to develop an emergency communications plan, including incorporating a flow chart of mutual aid support.	
Work Plan Item 9: Continue to evaluate LMPD policies and provide ongoing recommendations			
1. Evaluate and recommend policies including use of force, officer training, de-escalation, employee wellness, compliance with health and safety standards, and compliance with the Racial and Identity Profiling Act ("RIPA"). 2. Review recommendations from the Independent Police Auditor regarding investigations.	Ongoing	1.1 Reconvene ad-hoc group or subcommittees. 1.2 Receive written information from LMPD on implemented recommendations. 1.3 Review implemented recommendations and work with LMPD to implement remaining After Action Report recommendations.	
2. Adopt policies that promote police community relations and encourage the use of new, less lethal technologies.	Ongoing	2.1. Consider best practices and discuss community relations initiatives and less lethal technologies with the Chief of Police. 2.2 Receive presentations and updates from LMPD regarding implementation of new policies and community relations initiatives.	
Work Plan Item 10: Continue working with the Chief of Police to engage in LMPD hiring process when possible and offer recommendations regarding the hiring process, exams, and the interview process			



COMMUNITY POLICE OVERSIGHT BOARD

1. Continue working with the Chief of Police to engage in LMPD hiring process when possible and offer recommendations regarding the hiring process, exams, and the interview process.	Ongoing	<p>1.1 Invite CPOB members to participate in the oral interviews for LMPD applicants.</p> <p>1.2 Seek to obtain demographic data on applicants that pass or fail various testing elements: written exam, oral interview, physical abilities test, background investigation, psychological examination, and medical examination.</p> <p>1.3 Provide oral interview questions to the CPOB for review and input.</p> <p>1.4 Conduct full review of "automatic" and "potentially disqualifying" background issues. Consider adding automatic disqualifiers such as posting hate speech on social media or conducting themselves inappropriately or in a manner that discredits the profession, on social media or otherwise.</p> <p>1.5 Research the various options available that satisfy the P.O.S.T. requirements for the psychological exam.</p> <p>1.6 Research innovative ways to target a diverse applicant pool.</p> <p>1.7 Reach out to Administration of Justice programs at Grossmont College and Southwestern College to see if there are any roles (instructor, guest lecturer, career fairs) that LMPD personnel can assist with.</p> <p>1.8 Research possibility of re-instituting an Explorer/Cadet program.</p>	
Work Plan Item 11: Collaborate with the IPA to review audits of LMPD investigations			
1. Collaborate with the IPA to review audits of LMPD investigations.	Ongoing	1.1 Begin review of audits of LMPD investigations with the IPA only after policies and procedures are approved by City Council.	

2.30.010 – Creation and purpose.

- (a) There is hereby permanently created the community police oversight board (hereinafter referred to as the "CPOB"). The purpose of the CPOB is to advise the chief of police, mayor, city council, and city manager on the administration of the La Mesa Police Department and on matters of public safety within the city.
- (b) The CPOB shall function as a means of community participation and oversight by directing and reviewing audits, and by reviewing and recommending policies, practices and programs designed to bring about community policing that is sensitive, effective, and responsive to the needs of the city and its residents.
- (c) The CPOB shall promote and encourage open communication and cooperation



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COMMUNITY POLICE OVERSIGHT BOARD

between the La Mesa Police Department and residents of the city, recognizing that policing the City of La Mesa is a shared responsibility. The CPOB shall also develop and make recommendations directed toward informing the community of its rights and responsibilities when coming into contact with police officers.

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COMMUNITY RELATIONS & VETERANS COMMISSION

Work Plan FY2022

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Staffing Department: Community Services Department

GOALS	DUE DATE	TRACKING MILESTONES	STATUS
1. Host speakers or events to educate commission and public about resources related to veterans, seniors, disabled and the community at large.	Ongoing	Host minimum of (4) presentations February to December 2022. Track attendance at meetings. Disseminate calendar via social media.	
2. Participate in City or community events.	Ongoing, throughout year	Volunteer or have a table top at community events to increase Commission's visibility.	
3. Participate in Livable La Mesa/ Age Friendly Community Project	Ongoing, as needed	Assist City with implementing goals in action plan.	
4. Participate in Veterans Day event	November 2022	Assist with a local Veterans Day event.	
5. Attend meetings in area of interest at other organizations and report back to Commission and City Council.	Ongoing, monthly	Members attend meetings throughout County and share resources.	
6. Recognize La Mesa citizens, veterans, organizations and businesses.	Ongoing nominations, monthly/quarterly recognition	Accept, review and present Good Neighbor awards. Recognize military residents.	

2.73.070 - Mission, duties and functions.

- (a) The mission of the Community Relations and Veterans Commission is to address the needs and concerns of senior adults, the disabled, veterans, and the community-at-large, and develop activities which promote positive community relations in the city of La Mesa.
- (b) The commission shall have the following duties and functions:
 - (1) Provide a forum for discussion by the commission and the community on senior adult, disabled, veterans, and human relations issues;
 - (2) Plan, participate in, and/or help sponsor events dealing with senior adult, the disabled, veterans, and human relations issues, which promote positive relations within the community; and
 - (3) Consult with other community organizations, senior groups, veteran-related associations, and organizations serving the disabled community to best coordinate the activities of the commission.



COMMUNITY SERVICES COMMISSION

Work Plan FY2022

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Staffing Department: Community Services Department

GOALS	DUE DATE	TRACKING MILESTONES	STATUS
1. Inspect parks and relay maintenance and program related information.	June, September, March and December	Commissioners inspect assigned parks and return inspection sheets prior to the 9 th of that month. Public Works will report back on following meeting.	
2. Communicate services, facilities and programs offered by City to public.	Ongoing	Attendance and participation at programs. Assist in disseminating information.	
3. Assist in planning and implementation of MacArthur Park and Waite Dr. property master plans	Ongoing-	Recommendations to City Council. Coordinate with Council Sub-Committee to advise and help prioritize improvements. Participate in outreach, surveys, and public meetings.	
4. Assist with implementing Livable La Mesa Age Friendly Action Plan and City's Urban Forestry Master Plan	Ongoing	Provide feedback and make recommendations. Assist in disseminating information and implementing plans.	
5. Collier Park Phase II and Spring House	Ongoing	Make comments and recommendations on plans. Assist in educating public on project progress. Provide feedback on draft concepts, liaison to user groups.	



COMMUNITY SERVICES COMMISSION

7. Advocate for additional park land, open space and/or public space in underserved areas and recommend capital improvement projects.	Ongoing	Review upcoming CIP projects and recommend priorities.	
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La Mesa Municipal Code:

2.32.110 - Duties generally.

The board shall provide for and do any other acts which may be found necessary and proper by it to carry out the provisions of this chapter.

2.32.120 - Recommendations—Land acquisition.

The commission may recommend to the city council and the planning commission the acquisition of lands for recreation and park purposes.

2.32.130 - Recommendations—Needs and policies.

The community services commission shall have the power and it shall be its duty to consider, advise or recommend to the city council:

- (a) Need pertaining to the acquisition, development and use of facilities, buildings and structures for recreational and park purposes;
- (b) Policies relating to the management, maintenance, control and improvement of facilities and land used for public recreational and park purposes within or without the corporate limits of the city.

2.32.140 - Recommendations—Ordinances and regulations.

The community services commission shall develop and recommend ordinances and resolutions necessary in the establishing of administrative rules and regulations as deemed proper to regulate and govern the use of recreational and park facilities.

2.32.150 - Recommendations—Budget.

The community services commission shall review the proposed administration budget for recreation and park purposes and make recommendations to the city council concerning its adoption.

2.32.160 - Public improvement program.

The community services commission shall recommend a program of public improvement and land acquisitions which it deems necessary or desirable.

2.32.170 - Promotion of public interest.

The community services commission shall promote public interest in and understanding of the recreation and park program and regulations relating thereto.

2.32.180 - Consulting of public.

The community services commission may consult and confer with public officials and agencies, civic educational, professional and other organizations, and with the citizens generally, with relation to the effecting of such program.

2.32.190 - Contracts for facilities.

The community services commission shall make recommendations to the city council concerning desirable contractual relations between city and public schools and other agencies for use of buildings, playgrounds, and other recreational facilities.

2.32.200 - Additional powers and duties.

The community services commission shall have such other powers and duties as the city council may, by ordinance or resolution, confer upon it.



MOBILITY COMMISSION

**Work Plan
2022**

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Staffing Department: Public Works Department

GOALS	DUE DATE	TRACKING MILESTONES	STATUS
1. Continuation of the Neighborhood Traffic Management Program implementation and program adjustments	Annual	<ul style="list-style-type: none"> a. Prepare and present draft annual report to Mobility Commission for approval prior to City Council b. Staff to recommend program adjustments as needed 	
2. Vision Zero policy implementation and monitoring	Annual	<ul style="list-style-type: none"> a. Annual report to be provided at date determined by staff b. Recommendations of Capital Improvements Projects based on budget 	
3. Climate Action Plan	Annual	<ul style="list-style-type: none"> a. Annual report to be provided at date determined by staff b. Recommendations of Capital Improvements Projects based on budget 	
4. Regular business of the Mobility Commission	Ongoing		
5. Commissioners to attend mobility related public meetings on a rotating basis.	Ongoing		
6. Commissioners to attend continuing education as available and/or provide updates at meetings.	Ongoing		
7. Solicit applications for Mobility Commission vacancies	As Needed		



YOUTH ADVISORY COMMISSION

Work Plan FY2022

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Staffing Department: Community Services Department

GOALS	DUE DATE	TRACKING MILESTONES	STATUS
1. Commissioners will coordinate Power Hour with La Mesa Spring Valley School District ESS Program to introduce one hour of physical activity to elementary children.	Late Fall 2022	Power Hour will be offered at various ESS program sites. The goal is up to 60 children participating at each school site.	Waiting until Late Fall 2022 to schedule schools to ensure there will be safe practices
2. "Holiday Cheer"	December 2022	To bestow a gift upon a low income family appointed by La Mesa Spring Valley School District Middle School designee.	Planning starts September 2022
3. The Youth Advisory Commission hosts a yearly spring educational workshop for high school students.	Spring 2022	"Teen Talk" is a YAC agenda item. From the various conversations, the workshop topic will be established and speakers requested.	Decision for the topic will be made throughout the year based on commissioner feedback.
4. 2020 Vision Time Capsule	Winter/Spring 2022	Open the 2020 Vision Time Capsule in front of the City of La Mesa City Hall building.	Re-scheduled to open capsule. Date TBD.

La Mesa Municipal Code:

2.71.060 - Mission, duties and functions.

The Youth Advisory Commission shall have the following duties and functions:

- The mission of the Youth Advisory Commission is to advise the city council on policy matters pertaining to programs, projects, and issues which address the concerns of youth in the community.
- The duties and functions of the commission shall include:



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YOUTH ADVISORY COMMISSION

- (1) Prepare an annual work program;
- (2) Participate in, and help sponsor workshops dealing with youth issues;
- (3) Plan and execute an annual event to promote positive youth awareness in the community;
- (4) Provide a forum for discussion by the commission and the community on youth issues;
- (5) Consult with other youth groups to best coordinate the activities of the commission with these other groups;
- (6) Explore and develop other activities/issues which will promote positive youth relations in the city of La Mesa;
- (7) Recommend awards and recognition of individuals or groups.

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HISTORIC PRESERVATION COMMISSION

Work Plan FY2022

Goals should be consistent with the City's goals:

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Staffing Department: Community Development Department

GOALS	DUE DATE	TRACKING MILESTONES	STATUS
1. Ordinance/Policy Updates	As soon as possible	<ul style="list-style-type: none"> • Develop an ordinance amendment to require a review process for properties 50 years or older and assess community support for the ordinance. • Update historic district eligibility criteria, including Mills Act eligibility for contributing resources. 	On-going
2. Update Historic Resources Inventory	On-going and as staffing support permits	<ul style="list-style-type: none"> • Continue field survey and research with assistance from SDSU/LMHS • Develop a phased program to implement update procedures. • Develop assessment ranking criteria. • Bring the first completed submissions forward for consideration. 	On-going
3. Improve public understanding of historic preservation.	On-going and as staffing support permits	<ul style="list-style-type: none"> • Develop outreach tools, such as a web page, story maps, and brochures to promote the City's historic preservation program and the benefits of historic preservation. 	On-going
4. Regular Duties as identified in LMMC 25.01.060. G.	As-needed		On going

LMMC 25.01.060 - Historic preservation commission.

G. Powers and Duties. The Commission shall have the power and duty to:



HISTORIC PRESERVATION COMMISSION

1. Conduct a continuing survey of all cultural resources in the City which the Commission, on the basis of information available or presented to it, has reason to believe may be eligible for designation as a historic landmark or historic district or for recognition as a structure of merit.
2. Review the La Mesa Historic Resources Inventory according to the criteria set forth in the Historic Preservation Element of the General Plan.
3. Recommend to the City Council amendments to the La Mesa Historic Resources Inventory.
4. Recommend to the City Council that certain areas, places, buildings, structures, natural features, works of art or other improvements having significant historical, cultural, architectural, archaeological, community or aesthetic value as part of the heritage of the City be designated as a historic landmark or historic district.
5. Maintain a local register of designated landmarks and historic districts within the City.
6. Approve or disapprove, in whole or in part, applications for a Certificate of Appropriateness pertaining to alteration, modification, or removal of any exterior architecture feature of a designated landmark or improvement within a historic district.
7. Adopt guidelines to be used by the Commission in reviewing applications for Certificates of Appropriateness.
8. Review and comment upon applications for demolition permits pertaining to designated cultural resources and applications for demolition and alteration permits for cultural resources included in the La Mesa Historic Resources Inventory.
9. Explore means for protection, retention and use of any designated or potential landmark including, but not limited to, appropriate legislation and financing.
10. Recommend and encourage the protection, enhancement, appreciation and use of structures of historical, cultural, architectural, community or aesthetic value which have not been designated as landmarks but are deserving of recognition as structures of merit so as to emphasize their importance in the lifestyle of La Mesa.
11. Encourage public understanding of an involvement in the unique architectural and environmental heritage of the City through educational and interpretative programs. Such may include, but shall not be limited to, lectures, tours, walks, reports, publications, films, open houses, special events.
12. Encourage private efforts to acquire property and raise money on behalf of historic preservation; however, the Commission is specifically denied the power to acquire property or invest therein for or on behalf of itself or the City.
13. Render advice and guidance on any structure at the request of the property owner as time permits (i.e., painting, color, materials, landscaping, fencing, lighting). This advice shall not be construed to impose any controls, but shall be offered in a spirit of friendly help.
14. Investigate and report to the City Council on the use of various federal, state, local or private funding sources and mechanisms available to promote historic resource preservation in the City.
15. Cooperate with local, county, state and federal governments in the pursuit of the objectives of historic preservation.
16. Implement other historic preservation plans and programs including, but not limited to, those listed as Complementary Programs in the General Plan Element.
17. Prepare or cause to be prepared nominations to the National Register of Historic Places, as time permits.
18. Consult with professionals and experts in fields such as archaeology, paleontology, history, preservation, architecture, design and engineering whenever such consultation is desired or necessary.