



REPORT to the MAYOR and MEMBERS of the CITY COUNCIL
From the CITY MANAGER

DATE: July 22, 2025

SUBJECT: RESOLUTION AUTHORIZING A TASK ORDER WITH
ARDURRA GROUP, INC. FOR ON-CALL
ENCROACHMENT PERMIT INSPECTION SERVICES

ISSUING DEPARTMENT: Public Works

SUMMARY:

Issues:

Should the City of La Mesa authorize a task order with Ardurra Group, Inc. for On-Call Encroachment Permit Inspection Services in the amount of \$103,740?

Recommendation:

Adopt the attached resolution authorizing a task order with Ardurra Group, Inc. for On-Call Encroachment Permit Inspection Services in the amount of \$103,740

Fiscal Impact:

Funds for the task order are available in Engineering's Professional Services Operating Account 3201-6430.

City's Strategic Goals:

- Invest in infrastructure to serve the needs of the community.

BACKGROUND:

In May 2024, the City issued a request for qualifications (RFQ 25-01) and conducted a formal selection process to select highly qualified firms capable of providing various professional services. Ardurra Group Inc. was selected to provide construction management and inspection services, and in August 2024, a master agreement was

executed. The terms of the master agreement allow for the issuance of task orders to authorize specific items of work on an as-needed basis to the selected consultants.

DISCUSSION:

The task order will augment staff with encroachment permit inspection services, including construction management and field observation/inspection services. In addition, the scope of services will include submittal, shop drawing review, requests-for-information review, construction monitoring, and inspection of the stormwater pollution prevention plan.

CONCLUSION:

Staff recommends that City Council adopt the attached resolution authorizing a task order with Ardurra Group, Inc. for On-Call Encroachment Permit Inspection Services in the amount of \$103,740.

Reviewed by:



Greg Humora
City Manager

Respectfully submitted by:



Michael Throne, PE
Director of Public Works



Carly Cubberley
Engineering Project Manager

Attachments: A. Resolution
B. Proposal