



August 20, 2024

Mr. Michael Throne
City Engineer/Public Works Director
City of La Mesa
8031 Allison Ave
La Mesa, CA 91941

Reference: Proposal for FY 24/25 On-Call Encroachment Permit Inspection Services

Dear Mr. Throne:

In accordance with your request, Ardurra Group, Inc. (Ardurra) is pleased to provide this proposal for Development Inspection services for the City of La Mesa (City) for On-Call Encroachment Permit Inspection Services. Ardurra has reviewed the documents provided and prepared a proposed scope of work and an estimated fee to complete the proposed scope.

SCOPE OF SERVICES:

Construction Management Services

Ardurra will provide as-needed Construction Management services during the course of the project. Services anticipated to be provided include:

- Project Meetings: Coordinate and attend a pre-construction meeting, as well as attend periodic progress meetings with the Developer staff and contractors.
- Respond to RFIs: Ardurra will respond to City directed Requests for Information (RFI)s during the project. Ardurra will prepare written responses and distribute to the Developer and the City.
- Submittal/Shop Drawing Review: Ardurra will review Contractor submittals/shop drawings for public improvement construction on the project. These will include all City maintained improvements for the project. All submittals will be reviewed for compliance with the contract documents and returned with written comments to the Contractor.

Field Observation/Inspections

Ardurra will provide as-needed field observation of the construction activities. Ardurra will serve as the primary point of contact on-site, and will provide coordination among the Developer, Contractors, and City engineering staff. This task will entail the following major subtasks:

- Construction Monitoring: Monitor daily construction activities, prepare field records, and log digital photographic records. Verify work is in compliance with approved plans, specifications, and approved shop drawings.
- SWPPP Inspection: Provide site inspections to verify that proper BMPs are being utilized on the project site and prepare written reports as the required frequency for filing with the City's stormwater compliance program.



- **Construction Quality Assurance:** Monitor grading and improvement construction and verify that all necessary quality control observation and testing is being performed.

FEE:

Ardurra understands that services provided as part of this agreement will be billed on a Time and Materials basis as they are requested by the City of La Mesa. Calling on our experience with providing these services to the City in the previous fiscal year we've based our estimate on 95 hours a month for twelve months. Ardurra requests a total not to exceed fee of **\$199,500.00** (One Hundred and Ninety-nine Thousand, five hundred Dollars). This fee is all inclusive of vehicle, mileage, computer, testing equipment and all other necessary equipment and materials to perform the required tasks. We've included staff type and applicable billing rates for the types of services we anticipate the City will be requesting as part of this agreement.

- **Construction Management Services**
Construction Manager @ \$210.00/hr
- **Field Observation/Inspection**
Senior Construction Observer @ \$175.00/hr

We sincerely appreciate the opportunity to provide this proposal and assist the City with this project. Please contact me at (858) 243-4977 should you have any questions or need further information.

Sincerely,

A handwritten signature in blue ink that reads "Scott Adamson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Scott Adamson, PE, QSD/P
Construction Management – Group Leader