



REPORT to the MAYOR and MEMBERS of the CITY COUNCIL
From the CITY MANAGER

DATE: September 10, 2024

SUBJECT: RESOLUTION AUTHORIZING A TASK ORDER FOR ON
CALL ENCROACHMENT PERMIT INSPECTION
SERVICES TO ARDURRA GROUP, INC.

ISSUING DEPARTMENT: Public Works

SUMMARY:

Issue:

Should the City of La Mesa authorize a Task Order for as-needed encroachment permit inspection services to Ardurra Group, Inc., in the amount of \$199,500?

Recommendation:

Adopt the attached resolution authorizing a Task Order for as-needed encroachment permit inspection services to Ardurra Group, Inc, in the amount of \$199,500.

Fiscal Impact:

Funds for the task order are available in Account 101-61010-302. Private development inspection services are recovered via applicant fees.

City's Strategic Goals:

- Invest in infrastructure to serve the needs of the community.

BACKGROUND:

In May 2024, the City advertised a request for qualifications (RFQ 25-01) and held a formal selection process to select highly qualified firms that could provide various services. Ardurra Group Inc. was selected to provide construction management and inspection services and in August 2024, a master agreement was executed. The terms

of the master agreement allow for the issuance of task orders to authorize specific items of work on an as-needed basis to the selected consultants.

DISCUSSION:

Due to current staff vacancies, the City needs encroachment permit inspection services for private development projects. Ardurra Group, Inc. developed an estimated fee based on input from City staff to establish the anticipated level of effort needed for Fiscal Year 25. The task order will augment staff with encroachment permit inspection services, including construction management and field observation/inspection services. In addition, the scope of services will include submittal, shop drawing, requests-for-information review, construction monitoring, and stormwater pollution prevention plan inspection.

The inspection services provided by Ardurra Group, Inc., will be supported by salary savings from staff vacancies and fees collected for engineering contract inspection.

CONCLUSION:

Staff recommends that City Council adopt the attached resolution authorizing a Task Order for as-needed encroachment permit inspection services to Ardurra Group, Inc., in the amount of \$199,500.

Reviewed by:



Greg Humora
City Manager

Respectfully submitted by:



Michael Throne, PE
Director of Public Works

Michael Kinnard

Michael Kinnard, PE
Engineering Project Manager

Attachments: A. Resolution
B. Task Order Proposal