



REPORT to the MAYOR and MEMBERS of the CITY COUNCIL
From the CITY MANAGER

DATE: July 25, 2023

SUBJECT: PROFESSIONAL SERVICES AGREEMENT FOR
KEYSER MARSTON ASSOCIATES FOR
AFFORDABLE HOUSING COMPLIANCE MONITORING

DESCRIPTION: Affordable Housing Compliance Monitoring for the City of
La Mesa

ISSUING DEPARTMENT: Community Development

SUMMARY:

Issues:

Should the City Council approve the Professional Services Agreement for Keyser Marston Associates for Affordable Housing Compliance Monitoring?

Recommendation:

Staff recommends that the City Council approve the draft agreement in substantial form subject to final review and approval by the City Attorney and the attached resolution authorizing the Professional Services Agreement for Affordable Housing Compliance Monitoring.

Fiscal Impact:

Funds totaling \$87,500 are available in the Low and Moderate Income Housing Asset Fund account (202-64300-620).

City's Strategic Goals:

- Continue to improve high quality municipal services
- Ensure safe and affordable homes for all current and future residents

BACKGROUND:

At the March 14th City Council meeting, Council directed staff to create a policy and program to utilize affordable housing agreements and to generate sufficient fee revenue to monitor compliance with affordability deed restrictions. To advance this effort staff reached out to Keyser Marston Associates for assistance. Keyser Marston Associates is a seasoned vendor that collaborates with public agencies to execute and develop projects and assist with budgets within affordable housing compliance.

DISCUSSION:

Keyser Marson will compile documents and data for the preparation of the affordable housing compliance policy and program. They will also develop a fee structure to cover costs associated with compliance monitoring.

The proposed fee for the Affordable Housing Compliance Monitoring is not to exceed the amount of \$87,500 for a two-year contract with the ability of two, one-year renewals. Attached is a copy of the proposal and fees. As this activity is related to affordable housing, staff is proposing to use Low and Moderate Income Housing Asset Funds.

CONCLUSION:

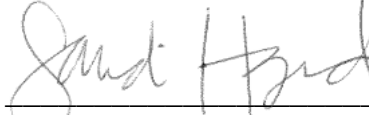
Staff recommends that the City Council approve the Professional Services Agreement to Keyser Marston Associates for the creation of a policy, program and fee for affordable housing compliance monitoring.

Reviewed by:



Greg Humora
City Manager

Respectfully submitted by:



Sandi Sawa Hazlewood
Acting Director of Community Development

Attachments: A. Resolution
 B. Agreement Scope and Fee Keyser Marston Associates